

January 22, 1990

Elsie Mae Holm
Byron City Clerk
P.O. Box 215
11 - 4th Street, Northwest
Byron, Minnesota 55920

Re: OA-206 Byron/Kalmar Joint Agreement
OA-206 1 Byron

Dear Ms. Holm:

The Municipal Board acknowledges receipt of the joint resolution for orderly annexation between the City of Byron and the Town of Kalmar. Please refer to the Municipal Board docket number in any future correspondence relating to this proceeding. Please note that the Municipal Board does not have jurisdiction to adjust population for orderly annexation under the 30-day Review and Comment provision of M.S. 414.0325, Subd. 1.

Before this matter can be placed on the agenda of the next regular board meeting several requirements must be met.

Does the area proposed for annexation abut any other municipality or township? (Note: "The term "abut," "abuts," and "abutting" refer to areas whose boundaries at least touch one another at a single point, including areas whose boundaries would touch but for an intervening roadway, railroad, waterway or parcel of publicly owned land."

✓ A map showing the area proposed for annexation in relationship to the entire city is necessary. Please completely highlight the area proposed for annexation and make sure the city limits are clearly marked. If platted land is included, please include copies of plats which are necessary to support and identify the land description. Also, indicate the boundary of any other abutting municipality or township.

✓ Please confirm that the area proposed for annexation is approximately 30 acres in size, and is in need of municipal services.

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✓ A filing fee of \$2.00 per acre with a minimum of \$25.00 and a maximum of \$200.00 is necessary. Requests for annexation of any part of the designated area shall also be accompanied by an additional filing fee of \$2.00 per acre with a minimum of \$25.00 and a maximum of \$200.00. Therefore, if there are approximately 30 acres, a filing fee of \$120.00 is necessary.

The Department of Transportation Mapping Section will review the property description at a later date, and you will be contacted if there are any problems.

The board commends the city and the town on arriving at the joint orderly annexation agreement. The citizens of your area will benefit from your cooperation and foresight.

Please feel free to contact this office if you have any questions.

Sincerely,

MUNICIPAL BOARD

Patricia D. Lundy
Assistant Director

PDL:sjh

cc: James H. Strain, Kalmar Township Clerk