



## MINNESOTA OFFICE OF ADMINISTRATIVE HEARINGS

600 North Robert Street  
Saint Paul, Minnesota 55101

**Mailing Address:**

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August 9, 2011

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Mason Schirmer, City Clerk-Administrator  
Cottonwood City Hall  
86 West Main Street  
P.O. Box 106  
Cottonwood, MN 56229

**VIA E-MAIL**

Docket Number: A-7771

City of Cottonwood  
M.S. 414.033, Subd. 5  
Ordinance No. 2011-4 Amended


Dear Mr. Schirmer:

On August 9, 2011, the Office of Administrative Hearings approved the above ordinance in accordance with Minnesota Statutes, Chapter 414, and the Rules of Procedure. The annexation is final upon the date the ordinance is approved.

The law requires that a copy of the annexation ordinance must be delivered immediately by the governing body of the municipality to the appropriate county auditor or auditors, and filed with the township. We recommend that you also file the annexation ordinance with the County Recorder. **This office will file a copy of the ordinance with the Secretary of State.** However, you must now complete the election precinct boundary change process in coordination with the Office of the Secretary of State.

If you have any questions, please contact me or Star Holman at 651-361-7909 or [star.holman@state.mn.us](mailto:star.holman@state.mn.us).

Sincerely,

  
Timothy J. O'Malley  
Assistant Chief Administrative Law Judge  
Municipal Boundary Adjustment Unit

TJO:kjl

c: County Auditor (via E-Mail)  
Township Clerk  
State Demographer's Office (via E-mail)  
Secretary of State (Interoffice)  
Charles Seipel, Community Development Coordinator (via E-mail)