



## MINNESOTA OFFICE OF ADMINISTRATIVE HEARINGS

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July 28, 2010

### VIA E-MAIL

J. Crystal Prentice  
Waseca City Manager  
Waseca City Hall  
508 South State Street  
Waseca, MN 56093-3097

Re: A-7735 Waseca/Woodville Township  
(Ordinance No. 953; Dulas Property; 0.53 acre)

Dear Ms. Prentice:

The Office of Administrative Hearings acknowledges receipt of the above-referenced ordinance for annexation to the City of Waseca. Please refer to the above-referenced docket number in future communications regarding this proposed annexation.

It is the responsibility of the initiating party to meet all necessary requirements before the annexation ordinance can be accepted for filing.

Chapter 414 requires all proposed annexations to provide reimbursement from municipalities to townships for lost property taxes following annexation and for special assessments or debt attributable to the annexed property. For your information, Minn. Stat. Sec. 414.036 reads:

*Unless otherwise agreed to by the annexing municipality and the affected town, when an order or other approval under this chapter annexes part of a town to a municipality the order or other approval must provide a reimbursement from the municipality to the town for all or part of the taxable property annexed as part of the order. The reimbursement shall be completed in substantially equal payments over not less than two nor more than eight years from the time of annexation. The municipality must reimburse the township for all special assessments assigned by the townships to the annexed property and any portion of debt incurred by the town prior to the annexation and attributable to the property to be annexed but for*

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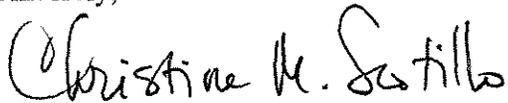
which no special assessments are outstanding, in substantially equal payments over a period of not less than two or no more than eight years. (Emphasis added.)

We suggest either one of two approaches to bringing your proposed annexation into conformity with Minn. Stat. 414.036: (1) the City can amend Ordinance No. 953 to include a reimbursement provision consistent with the statutory requirements of substantially equal payments over not less than two nor more than eight years; or (2) the City can provide this office with information or a recommendation on how much you believe the annual reimbursements for property taxes should be and whether the time for payment should be from two years, or up to eight years as the statute provides.

In addition, please indicate whether any special assessments are due and what the payout schedule for those obligations should be.

If you have any questions, please contact this office.

Sincerely,

A handwritten signature in black ink that reads "Christine M. Scotillo". The signature is written in a cursive style with a large initial 'C'.

Christine M. Scotillo, Executive Director  
Municipal Boundary Adjustments  
651-361-7910  
[christine.scotillo@state.mn.us](mailto:christine.scotillo@state.mn.us)  
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CMS:kjl