

October 13, 2003

Kris Busse  
Waseca City Manager  
Waseca City Hall  
508 South State Street  
Waseca, Minnesota 56093-3097

Docket Number: A-6960

City of Waseca  
M.S. 414.033, Subd. 2(2)  
Ordinance No. 828

Dear Ms. Busse:

On October 13, 2003, the Acting Director approved the above ordinance in accordance with Minnesota Statutes, Chapter 414, and the Rules of Procedure. The annexation is final upon the date the ordinance is approved.

The law requires that a copy of the annexation ordinance must be delivered immediately by the governing body of the municipality to the appropriate county auditor or auditors, and filed with the township. We recommend that you also file the annexation ordinance with the County Recorder. **This office will file a copy of the ordinance with the Secretary of State.** If you have population in the affected area, please contact the State Demographer's Office at (651) 296-9036 for forms.

If you have any questions, please contact this office.

Sincerely,

Christine M. Scotillo  
Executive Director  
Municipal Boundary Adjustments

CMS:ry

c: Waseca County Auditor  
Woodville Township Clerk  
Tony Wippler, Planning Department  
State Demographer's Office  
Secretary of State