

September 12, 2003

William McCabe  
St. Charles City Administrator  
St. Charles City Hall  
830 Whitewater Avenue  
St. Charles, Minnesota 55972

Docket Number: A-6945

City of St. Charles  
M.S. 414.033, Subd. 2(3)  
Ordinance No. 470

Dear Mr. McCabe:

On September 12, 2003, the Acting Director approved the above ordinance in accordance with Minnesota Statutes, Chapter 414, and the Rules of Procedure. The annexation is final upon the date the ordinance is approved.

The law requires that a copy of the annexation ordinance must be delivered immediately by the governing body of the municipality to the appropriate county auditor or auditors, and filed with the township. We recommend that you also file the annexation ordinance with the County Recorder. **This office will file a copy of the ordinance with the Secretary of State.** If you have population in the affected area, please contact the State Demographer's Office at (651) 296-9036 for forms.

If you have any questions, please contact this office.

Sincerely,

Christine M. Scotillo  
Executive Director  
Municipal Boundary Adjustments

CMS:ry

c: Winona County Auditor  
St. Charles Township Clerk  
State Demographer's Office  
Secretary of State