

February 25, 2003

Greg Sparks  
Owatonna City Administrator  
Owatonna City Hall  
540 West Hills Circle  
Owatonna, Minnesota 55060-4794

Docket Number: A-6825

City of Owatonna  
M.S. 414.033, Subd. 2(3)  
Ordinance No. 1305

Dear Mr. Sparks:

On February 25, 2003, the Acting Director of the Office of Strategic and Long Range Planning has approved the above ordinance in accordance with Minnesota Statutes, Chapter 414, and the Rules of Procedure. The annexation is final upon the date the ordinance is approved by the Acting Director.

The law requires that a copy of the annexation ordinance must be delivered immediately by the governing body of the municipality to the appropriate county auditor or auditors, and filed with the township. We recommend that you also file the annexation ordinance with the County Recorder. **This office will file a copy of the ordinance with the Secretary of State.** If you have population in the affected area, please contact the State Demographer's Office at (651) 296-9036 for forms.

If you have any questions, please contact this office.

Sincerely,

Christine M. Scotillo  
Executive Director  
Municipal Boundary Adjustments

CMS:ry

c: Steele County Auditor  
Owatonna Township Clerk  
David Strand, Community Development Director  
State Demographer's Office  
Secretary of State