

SAMPLE PETITION FOR ANNEXATION BY ORDINANCE

IN THE MATTER OF THE PETITION OF (CERTAIN
PERSONS) (OR THE CITY OF _____) (OR THE
TOWN OF _____) FOR ANNEXATION
PURSUANT TO MINNESOTA STATUTES 414.033, SUBD. 5

TO: Council of the City of Brainerd, Minnesota.

Minnesota Municipal Board
165 Metro Square Building
St. Paul, Minnesota 55101

PETITIONERS STATE: The property owner or a majority of the property owners in number are required to commence a proceeding under M.S. 414.033, Subd. 5.

It is hereby requested by:

☐ the sole property owner; or
☒ all of the property owners; or
☐ a majority of the property owners of the area proposed for annexation to annex certain property described herein lying in the Town of OK Law to the City of Brainerd, County of Crow Wing, Minnesota. (Where the petition is commenced by a municipality or town, the petition must include the appropriate action by the governing body, including the citation to the resolution, ordinance, or notice of intent.)

The area proposed for annexation is described as follows:

(INSERT COMPLETE AND ACCURATE PROPERTY DESCRIPTION)

1. There are 2 property owners in the area proposed for annexation.
2. 2 property owners have signed this petition (If the land is owned by both husband and wife, both must sign the petition to represent all owners.
3. The population of the annexation area is 3.
4. Said property is unincorporated, abuts on the city's N S (E) W (circle one) boundary(ies) of the city and is not included within any other municipality.
5. The area of land to be annexed in acres is:
Platted 0.80 Unplatted 0 Total 0.80
6. The reason for the requested annexation is City Sewer.
7. All of the annexation area is or is about to become urban or suburban in character.

OVER

8. The area proposed for annexation is not included in any area that has already been designated for orderly annexation pursuant to M.S. 414.0325.

PETITIONERS REQUEST: That pursuant to M.S. 414.033, the property described herein be annexed to and included within the City of Brainerd.

Dated: April 15, 1988

Shirley M. Hauck
Donna Hauck

The petition to the Minnesota Municipal Board should be accompanied by the following pursuant to Minnesota Municipal Board Law Chapter 414 and Rules of Procedure:

A. A certification showing that a copy of the petition was filed within 10 days after service on the annexing city with the Town of Brainerd on 2/6/88 (date), the County of Crow Wing on _____ (date) 2/6-88 and the abutting municipality of _____, on _____ (date).

B. A filing fee of \$4 per acre with a minimum of \$100 and a maximum of \$600.

C. Mapping requirements are described below:

(414.011)(DEFINITIONS) Subd. 9: "Corporate boundary map" means a map which accurately describes the boundaries of a municipality.

(414.011)(DEFINITIONS) Subd. 10: "Plat map" means that document recorded in the office of the county recorder in the county where the area is located.

(414.012)(MAPS) Subd. 1: (CORPORATE BOUNDARY MAP.) A municipality initiating any boundary adjustment authorized by this chapter shall file with the Municipal Board a corporate boundary map. Any proposed boundary adjustment shall be delineated on a copy of the corporate boundary map.

(414.012)(MAPS) Subd. 2: (PLAT MAPS.) Any party initiating a boundary adjustment, which includes platted land, shall file with the Municipal Board maps which are necessary to support and identify the land description. The maps shall include copies of plats.

Minnesota Municipal Board Rule 6000.0800 (c) A map showing the property proposed for consideration and its relationship to any surrounding municipality. All distance references should be given by length. Beginning points should be land survey monuments and the description must close the boundaries. References to roads or railroads should be to survey lines such as centerline or known right-of-way line. The intent to include or exclude highway, railroad, and street right-of-ways surrounding platted blocks or lots should be clearly stated.

To: Minnesota ~~Municipal~~ Board
Suite 165 Metro Sq Bldg
St. Paul, MN 55101

Petitioners State:

That we the undersigned, are the sole owners of the following property lying in the Township of Oaklawn, County of Crow Wing, State of Minnesota.

Auditors Subdivision of NW $\frac{1}{4}$ S ES 20 T. 45 NR. 30 W.
South 112 ft of Lot 10

That said property abuts upon the limits of the City of Brainerd.

Petitioners Request: That this property be annexed to and included with the City of Brainerd.

Dated February 6, 1988

DONALD A. HAUCK

SHIRLEY M. HAUCK
Shirley M Hauck

