

March 7, 2019

Sauk Centre Town Board  
c/o Missy Schirmers, Clerk  
43216 400<sup>th</sup> St  
Sauk Centre, MN 56378

Re: MBAU D-603 Sauk Centre/Sauk Centre Township  
(Kalkbrenner Petition for Detachment and City Resolution Number 2018-106)

Dear Ms. Schirmers:

The Office of Administrative Hearings has received the above-referenced petition for detachment, as well as City Resolution Number 2018-106 supporting the petition. Pursuant to Minn. Stat. § 414.06, subd. 1 (2018), the petitioner must provide a copy of the petition to the township clerk.

In response to the petition for detachment, the Township has several options:

- Submit a resolution to the Chief Administrative Law Judge stating that the Town Board supports, opposes or is neutral to the petition for detachment. The failure to submit a resolution must be deemed a position of neutrality. In these instances, no hearing is necessary and the petition will be granted.
- If the Township submits a resolution in opposition to the petition, which is supported by the city, a hearing will be held between April 8 and May 6, 2019, and the parties will be directed to mediate. In this case, the Township becomes a party to the hearing and is subject to the distribution of costs as provided in Minn. Stat. § 414.06, subd. 7.

If the Township will be submitting a resolution of any type, please do so no later than **Monday, March 18, 2019**.

Please feel free to contact me at 651-361-7909 or [star.holman@state.mn.us](mailto:star.holman@state.mn.us) if you have any questions.

Sincerely,



STARLENE J. HOLMAN  
State Program Administrator Senior  
Municipal Boundary Adjustment Unit

c: Vicki Willer, City Administrator