

CITY OF NORTHFIELD, MN  
CITY COUNCIL RESOLUTION 2022-110  
NORTHFIELD TOWNSHIP RESOLUTION #2022-12-13

EXTENSION OF JOINT RESOLUTION FOR  
ORDERLY ANNEXATION BY AND BETWEEN NORTHFIELD TOWNSHIP AND THE  
CITY OF NORTHFIELD

WHEREAS, the City of Northfield (the “City”), and Northfield Township (the “Township”) adopted a joint resolution for orderly annexation pursuant to Minnesota Statutes, Section 414.0325, fully executed by the parties on November 13, 2001, with an effective date of January 1, 2002 (the “Joint Resolution”), and said Joint Resolution was duly filed with the Office of Administrative Hearings - Municipal Boundary Adjustments Office; and

WHEREAS, a copy of the Joint Resolution is attached hereto and incorporated herein by reference as Exhibit 1; and

WHEREAS, the City and Township jointly adopted City of Northfield Resolution No. 2021-119 and Northfield Township Resolution No. 2021-12-14, fully executed by the parties on December 14, 2021, extending the term of the Joint Resolution by one year, from December 31, 2021 until December 31, 2022, a copy of which resolution is attached hereto and incorporated herein by reference as Exhibit 2; and

WHEREAS, the City and the Township desire to extend the term of the Joint Resolution for one (1) additional year until December 31, 2023, and likewise extend the latest five-year period for annexations according to the schedule provided in Paragraph 3 of the Joint Resolution (commencing on January 1, 2017) for one additional year, until December 31, 2023; and

NOW, THEREFORE, for valuable consideration, the Joint Resolution, as amended by Resolution No. 2021-119 and Resolution No. 2021-12-14, effective January 1, 2023, for an original term of 20 years, is hereby further amended as follows:


1. The latest five-year period for annexations (commencing on January 1, 2017) according to the schedule provided in Paragraph 3 of the Joint Resolution is extended for one year, until December 31, 2023.
2. The term of the agreement as defined in Paragraph 21 of the Joint Resolution, as extended for an additional term of one year by Resolution No. 2021-119 and Resolution No. 2021-12-14, is further extended for an additional term of one (1) year under the same terms, covenants and conditions set forth in the Joint Resolution, except as otherwise amended herein.
3. Except as otherwise amended hereby, all provisions of the Joint Resolution are ratified and confirmed.

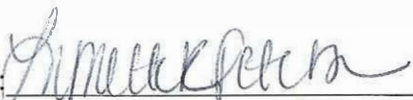
Passed, adopted, and approved by the City Council of the City of Northfield, Rice County, Minnesota, this 6th day of December, 2022.

**ADDRESS:**

City Hall  
801 Washington Street  
Northfield, MN 55057

**CITY OF NORTHFIELD**

By:   
Rhonda Pownell, Its Mayor


Attest:   
Lynette Peterson, Its City Clerk

Passed, adopted, and approved by the Town Board of Supervisors of Northfield Township, Northfield County, Minnesota, this 13th of December, 2022.

**ADDRESS:**

Town Hall  
10901 Jacobs Avenue  
Northfield, MN 55057

**NORTHFIELD TOWNSHIP**

By:   
Foster D. Transberg Its Town Board Chair

Attest:   
Diane Lyman, Its Clerk

## NORTHFIELD TOWNSHIP RESOLUTION #2021-12-14

CITY OF NORTHFIELD, MINNESOTA  
CITY COUNCIL RESOLUTION 2021-119EXTENSION OF JOINT RESOLUTION FOR  
ORDERLY ANNEXATION BY AND BETWEEN NORTHFIELD TOWNSHIP AND THE  
CITY OF NORTHFIELD

WHEREAS, the City of Northfield (the "City"), and Northfield Township (the "Township") adopted a joint resolution for orderly annexation pursuant to Minnesota Statutes, Section 414.0325, fully executed by the parties on November 13, 2001, with an effective date of January 1, 2002 (the "Joint Resolution"), and said Joint Resolution was duly filed with the Office of Administrative Hearings - Municipal Boundary Adjustments Office; and

WHEREAS, a copy of the Joint Resolution is attached hereto and incorporated herein by reference as Exhibit 1; and

WHEREAS, the City and the Township desire to extend the term of the Joint Resolution for one (1) year until December 31, 2022, and likewise extend latest five-year period for annexations according to the schedule provided in Paragraph 3 of the Joint Resolution (commencing on January 1, 2017) for one year, until December 31, 2022; and

NOW, THEREFORE, for valuable consideration, the Joint Resolution, effective for an original term of 20 years, is hereby amended as follows:

1. The latest five-year period for annexations (commencing on January 1, 2017) according to the schedule provided in Paragraph 3 of the Joint Resolution is extended for one year, until December 31, 2022.
2. The term of the agreement as defined in Paragraph 21 of the Joint Resolution is extended for an additional term of one (1) year, until December 31, 2022, under the same terms, covenants and conditions set forth in the Joint Resolution, except as otherwise amended herein.
3. The City of Northfield and the Township of Northfield agree that no alteration of the stated boundaries of the Property, as defined in the Joint Resolution, is appropriate. Furthermore, the parties agree that no consideration by the Office of Administrative Hearings, Municipal Boundary Adjustments Unit, or designee/successor is necessary, and that all terms and conditions for annexation of the area designated in the filed resolution are provided for in this instrument and the Joint Resolution.
4. Except as otherwise amended hereby, all provisions of the Joint Resolution are ratified and confirmed.

Passed, adopted, and approved by the City Council of the City of Northfield, Rice County, Minnesota, this 7<sup>th</sup> day of December, 2021.

**ADDRESS:**

City Hall  
801 Washington Street  
Northfield, MN 55057

**CITY OF NORTHFIELD**

By: Rhonda Pownell  
Rhonda Pownell, Its Mayor

Attest: Lynette Peterson  
Lynette Peterson, Its City Clerk

Passed, adopted, and approved by the Town Board of Supervisors of Northfield Township,  
Northfield County, Minnesota, this 14<sup>th</sup> day of December, 2021.

**ADDRESS:**

Town Hall  
10901 Jacobs Avenue  
Northfield, MN 55057

**NORTHFIELD TOWNSHIP**

By: Brian Peterson  
Chairman, Its Supervisor

Mailing address:  
9090 100<sup>th</sup> St. E.  
Northfield, MN 55057

Attest: Diane M. Lyman  
Diane Lyman, Its Clerk Recorder



**RESOLUTION #2001-318**

**TO THE OFFICE OF MINNESOTA PLANNING  
A JOINT RESOLUTION  
OF THE CITY OF NORTHFIELD AND THE TOWNSHIP OF NORTHFIELD  
DESIGNATING AN UNINCORPORATED AREA AS IN NEED OF ORDERLY  
ANNEXATION AND CONFERRING JURISDICTION OVER  
SAID AREA ON THE OFFICE OF MINNESOTA PLANNING PURSUANT TO MINN.  
STAT. 414.0325**

WHEREAS, the City of Northfield and the Township of Northfield desire to accommodate growth in the most orderly fashion; and

WHEREAS, the City of Northfield and the Township of Northfield did adopt a joint resolution for orderly annexation on September 18, 1978 and October 10, 1978, respectively; and

WHEREAS, the City of Northfield and the Township of Northfield desire to rescind and replace the previous joint resolution for orderly annexation; and

WHEREAS, a joint orderly annexation agreement between the parties hereto is beneficial to both parties from the standpoint of orderly planning and orderly transition of government within the area proposed to be annexed, and provides the guidelines under which such annexation shall take place; and

WHEREAS, the Parties hereto desire to enter into a binding contract which encompasses the terms of this Joint Resolution;

NOW THEREFORE BE IT RESOLVED by the City of Northfield (sometimes hereinafter referred to as "the City") and the Township of Northfield (sometimes hereinafter referred to as "the Township") that the property described herein is designated for orderly annexation by the City of Northfield and shall be annexed subject to the following terms and conditions:

1. The property covered by this orderly annexation agreement is legally described as follows:

The West Half of Section 5, Township 111 North, Range 19 West, Rice County, Minnesota, not already annexed and part of the City of Northfield. (Approximately 102.5 acres)

**TOGETHER WITH:**

The West Half of the Northeast Quarter of Section 5, Township 111 North, Range 19 West, Rice County, Minnesota, not already annexed and part of the City of Northfield. (Approximately 69.5 acres)

TOGETHER WITH:

The South Half of Section 7, Township 111 North, Range 19 West, Rice County Minnesota.  
(Approximately 320 acres)

TOGETHER WITH:

The West Half of Section 8, Township 111 North, Range 19 West, Rice County, Minnesota,  
(Approximately 320 Acres)

TOGETHER WITH:

The Southeast Quarter of the Northwest Quarter of Section 7, Township 111 North, Range 19 West, Rice County, Minnesota. Said tract contains 40 acres more or less. (Koester Property)

TOGETHER WITH:

The South 270.88 feet of the North 1,004.61 feet of the West 329.48 feet of the Northeast Quarter of Section 7, Township 111 North, Range 19 West of the Fifth Principal Meridian, Rice County, Minnesota. Said tract contains 2.05 acres more or less. (Wegner Property)

TOGETHER WITH:

The West Half of Section 32, Township 112 North, Range 19 West, Rice County, Minnesota, not already annexed and part of the City of Northfield. (Approximately 286.70 acres)

TOGETHER WITH:

The North 390 feet of the East 225 feet of the Northeast Quarter of the Northeast Quarter of Section 7, Township 111, Range 19, Rice County Minnesota. (Approximately 2.01 acres)

(All of which property is hereinafter referred to as "the Property") (Approximately 1,142.76 acres total).

2. The City of Northfield and the Township of Northfield hereby agree that the following described property, which is included within the orderly annexation area described above, be immediately annexed to the City of Northfield:
  1. The Southeast Quarter of the Northwest Quarter of Section 7, Township 111 North, Range 19 West, Rice County, Minnesota. Said tract contains 40 acres more or less. (Koester Property)

This property described in this Section 2. 1. shall be zoned R-2 One and Two Family Residential immediately upon annexation.

TOGETHER WITH:

2. The South 270.88 feet of the North 1,004.61 feet of the West 329.48 feet of the Northeast Quarter of Section 7, Township 111 North, Range 19 West of the Fifth Principal Meridian, Rice County, Minnesota. Said tract contains 2.05 acres more or less. (Wegner Property)

The property described in this Section II. 2. shall be zoned Agricultural immediately upon annexation.

3. Subsequent to the annexation of the property described in Section 2 and after December 31, 2001, the City of Northfield may annex land pursuant to the following schedule.

Beginning on January 1, 2002 the City may annex up to 160 acres of land in each of the following time periods listed below, with no more than 80 acres of land to be annexed in any one calendar year. If 80 acres of land is annexed in any one year then the City would not be able to annex additional land until six months after the date the said 80 acres was approved. by the Office of Minnesota Planning. However, this time limit shall not apply if it limits the ability of the City to annex the full amount of allowable acreage in any of the five-year time periods listed below.

1. January 1, 2002 through December 31, 2006
2. January 1, 2007 through December 31, 2011
3. January 1, 2012 through December 31, 2016
4. January 1, 2017 through December 31, 2021

Any unused acreage from any time period shall not accumulate and shall not be carried forward to another time period.

4. No part of the Property may be annexed to the City of Northfield unless a minimum of two-thirds of the landowners owning a minimum of two-thirds of the land in the area to be annexed request annexation. All land to be annexed shall be reasonably compact in size and, after the annexation, should not isolate any other parcels of land. Notwithstanding any other provision of this Agreement, however, nothing herein shall prevent the City from annexing any property per Minnesota Statutes Section 414.033, Subd. 2, (2), which specifically allows the annexation by ordinance of land that is completely surrounded by land within the municipal limits. In addition nothing herein shall prevent the City from annexing property owned by the State of Minnesota or the United States of America, pursuant to Minnesota Statutes, Section 414.033. In addition, any parcels of land that are located within the Township of Northfield that are owned by the City on or before the date of this Agreement

may be annexed by the City of Northfield pursuant to Minnesota Statutes Section 414.033.

5. The City of Northfield agrees that during the term of this Agreement no annexations, other than through this Orderly Annexation Agreement, shall be requested or take place from the Township of Northfield to the City of Northfield, except in such cases where the annexation is ordered by the State of Minnesota without petition by the City, and except as provided in Section IV.
6. The parties hereby confer jurisdiction on the Office of Minnesota Planning or its successor agency over annexation of the Property and over the various provisions of this Agreement. The Property is adjacent to the City of Northfield.
7. All annexation within the Property will be consistent with the City's policies concerning the extension of municipal utilities.
8. The City of Northfield will construct and provide water, sanitary sewer, storm sewer and street improvements to the Property as requested by the owner, pursuant to state and local law, in the discretion of the City and based on the policies of the City then in effect.
9. For each annexation that occurs under this Agreement, the electric utility service notice as required by Minnesota Statutes Section 414.0325, Subd. 1 a. will be satisfied.
10. The parties agree to the following division of tax revenues from the Property and payment of special assessments for local improvements to the Property:

- (A) Property Taxes: After annexation, the tax capacity rate applicable to parcels within the Property which have been developed for residential use and are occupied as of the date of this Agreement shall be increased in substantially equal proportions each year of a six year period until it equals the tax capacity rate of the City of Northfield. The tax capacity rate applicable to other parcels within the Property shall be increased in substantially equal proportions each year of a six year period until it equals the tax capacity rate of the City of Northfield, provided that when substantially all municipal services are available to any such parcel(s), as determined by the City Engineer, the tax capacity rate applicable to those parcel(s) shall thereupon be increased immediately to the tax capacity rate of the City of Northfield.

The Property or any portion thereof shall be taxed at the tax capacity rate as described above, and the City shall receive all local property taxes payable on the Property, until the second full calendar year after the year in which a Certificate of Occupancy is issued for the Property or any portion thereof. Beginning with the second full calendar year after the year in which a Certificate of Occupancy is issued for the Property or any portion thereof, the Township shall receive property taxes on such Property or portion thereof for a six year period to the extent of the Township's tax



capacity rate each year multiplied by the tax capacity of the Property or portion thereof in each year of the six year period, except that for single family residential properties the reimbursement shall be based on the tax capacity multiplied by the Township's tax capacity rate established for the second calendar year after a Certificate of Occupancy has been issued for the Property or any portion thereof that is single family residential, and this same amount shall be paid to the Township in each year of the six year period regardless of the exact amount collected by the City of Northfield. The City of Northfield shall receive all property taxes in excess of any amounts payable to the Township pursuant hereto, and all property taxes payable from and after the expiration of any applicable six year period.

In the event that no Certificate of Occupancy has been issued for the Property or any portion thereof within six (6) years of the effective date of each annexation, then beginning in the seventh year after the effective date for each annexation the Township shall receive property taxes from the Property or any portion thereof for which a Certificate of Occupancy has not already been issued for a six year period to the extent of the Township's tax capacity rate each year multiplied by the tax capacity of the Property or portion thereof in each year of the six year period, except that for single family residential properties the reimbursement shall be based on the most recent tax capacity multiplied by the most recent tax capacity rate established and this same amount shall be paid to the Township in each year of the six year period regardless of the exact amount collected by the City of Northfield. The City of Northfield shall receive all property taxes in excess of any amounts payable to the Township pursuant hereto, and all property taxes payable from and after the expiration of any applicable six year period.

For the purposes of this Agreement the term "single family residential" shall be defined as single family detached dwelling units consisting of one dwelling unit per lot and single family attached units consisting of two dwelling units connected by a common wall with each dwelling unit located on a separate lot.

- (B) Utility and Street Assessments: The Property will be assessed for utility and street improvements when said improvements have been determined by the City to benefit the Property as required by Minnesota Statutes Chapter 429.
11. The Property shall be zoned according to normal zoning procedures established in the Northfield Zoning Ordinance. The City of Northfield Comprehensive Plan shall guide the City in arriving at the appropriate zoning of the Property. When the Property is annexed to the City, it will be zoned Agricultural, unless another zoning designation is specified at the time of annexation.
  12. This Agreement will go into effect on the date that the Orderly Annexation Agreement is approved by the Office of Minnesota Planning. Each subsequent annexation within the

Property designated by this Agreement must be reviewed and approved by the Office of Minnesota Planning.

13. The City of Northfield and the Township of Northfield agree that no alteration of the stated boundaries of the Property is appropriate. Furthermore, the parties agree that no consideration by the Office of Minnesota Planning is necessary. Upon receipt of this resolution, passed and adopted by each party, the Office of Minnesota Planning may review and comment, but shall, within thirty (30) days, make an order, including the immediate annexation stated in Section II, in accordance with the terms of this joint resolution.


Future annexations will be accomplished by submission of a resolution for orderly annexation to the Office of Minnesota Planning from the City of Northfield. The City shall not be required to obtain any additional resolutions or other similar approvals from the Township in order for the City to annex property pursuant to the terms of this Agreement. The submission of a resolution by the City to the Office of Minnesota Planning to consider an annexation under the terms of this Agreement shall confer jurisdiction to the Office of Minnesota Planning over said annexation. An annexation shall be deemed completed as of the date fixed in the annexation order by the Office of Minnesota Planning.


14. The City shall acquire the right-of-way and assume the responsibility for maintenance of the annexed portions of Hall Avenue, which will become Spring Creek Road upon annexation, on January 1, 2005 or as soon thereafter as is practical, or at the time that Jefferson Parkway is extended and constructed to Spring Creek Road, whichever occurs first. This roadway is designated as a collector in the transportation section of the City's Comprehensive Plan, which will have a 10-ton road design, and as such will include its use by agricultural traffic within this limit. This item was approved by the City Council and the Township of Northfield in Resolution #99-188 annexing land for the Hills of Spring Creek development and is hereby restated in this agreement.
15. In regard to the maintenance of the following portions of Hall Avenue/Spring Creek Road from the Northern boundary of the Cemetery to Highway #19 as shown on Exhibit A, the City and the Township desire to enter into a joint maintenance agreement. Therefore, the City of Northfield hereby agrees to contract with the Township of Northfield to pay \$0.16 per foot per year to defray the costs for the Township's services in grading, graveling and otherwise maintaining this section of roadway, except that the City will plow the snow on this section of roadway during the Winter. This amount shall be adjusted and reduced as portions of Spring Creek Road (Hall Avenue) are annexed and maintained by the City. (Approximately 2,600 feet @ \$0.16 = \$416.00) The City and Township further agree to equally share in the cost of providing the rock to maintain this portion of roadway. This amount shall also be reviewed and adjusted by the mutual agreement of the City and the Township on or before September 1<sup>st</sup> of each year for payments made the following year.

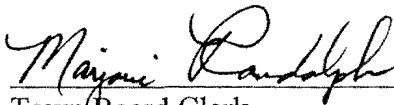
16. In recognition of the urban traffic that Hall Avenue now bears and will bear prior to its annexation or acquisition by the City and the assumption of full maintenance responsibilities by the City, the City desires to financially assist the Township to defray the cost of maintenance for the portions of Hall Avenue between Sumac Lane and Rice County #81. Therefore, the City of Northfield hereby agrees to pay the Township of Northfield the amount of \$0.32 per foot per year to defray the Township's maintenance costs in grading, graveling, snowplowing and otherwise maintaining those portions of Hall Avenue between Sumac Lane and Rice County #81 that are gravel as shown on the attached Exhibit A. This amount shall be adjusted and reduced as portions Spring Creek Road are acquired and maintained by the City. (Approximately 4,200 feet @ \$0.32 per foot = \$1,344.00) The City and Township further agree to equally share in the cost of providing the rock to maintain this portion of roadway. This amount shall also be reviewed and adjusted by the mutual agreement of the City and the Township on or before September 1<sup>st</sup> of each year for payments made the following year.
17. The Township shall maintain the bridges and culverts located in the roadway of Hall Avenue from Woodley Street to County State Aid Highway #81 until such time it is determined by the appropriate authority and verified by the Northfield City Engineer that a bridge or culvert is in need of replacement. If the replacement of a bridge or culvert is necessary the City of Northfield shall be responsible for cost of installing said bridge or culvert. The purpose of this section is to recognize that the Northfield Town Board will continue to maintain this section of roadway, however, at the time a significant investment is necessary in a bridge or culvert structure the City can utilize this opportunity to install a structure that will meet the intended use of the roadway in the City's transportation system.
18. At the time that future orderly annexations occur under this Agreement that are adjacent to unannexed portions of Hall Avenue, the City will annex those portions of Hall Avenue that are adjacent to the said areas to be annexed.
19. The City of Northfield will reimburse Northfield Township for its costs, limited to attorney's fees and extra meeting costs incurred in relation to this Orderly Annexation Agreement, up to \$3,500.00.
20. Any tax payments due to the Township per Section 12 of this Agreement will be made within 30 days of receipt by the City of the tax distribution from Rice County.
21. This Agreement will automatically expire on December 31, 2021; however, nothing herein shall prevent the City of Northfield and the Township of Northfield from amending this Agreement during its term.
22. This Resolution shall be a binding contract upon the Parties herein, and may be enforced in either Law or Equity, notwithstanding future amendments in Minnesota Statutes, except as specifically provided otherwise in this Agreement.

Approved by the Township of Northfield 13 day of November, 2001.

TOWNSHIP OF NORTHFIELD


By:   
Town Board Supervisor

By:   
Town Board Supervisor

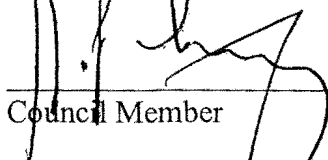
By:   
Town Board Clerk

Approved by the City of Northfield this 7<sup>th</sup> day of November, 2001.

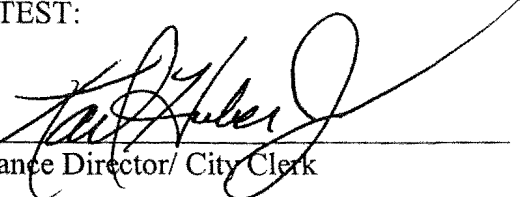
CITY OF NORTHFIELD

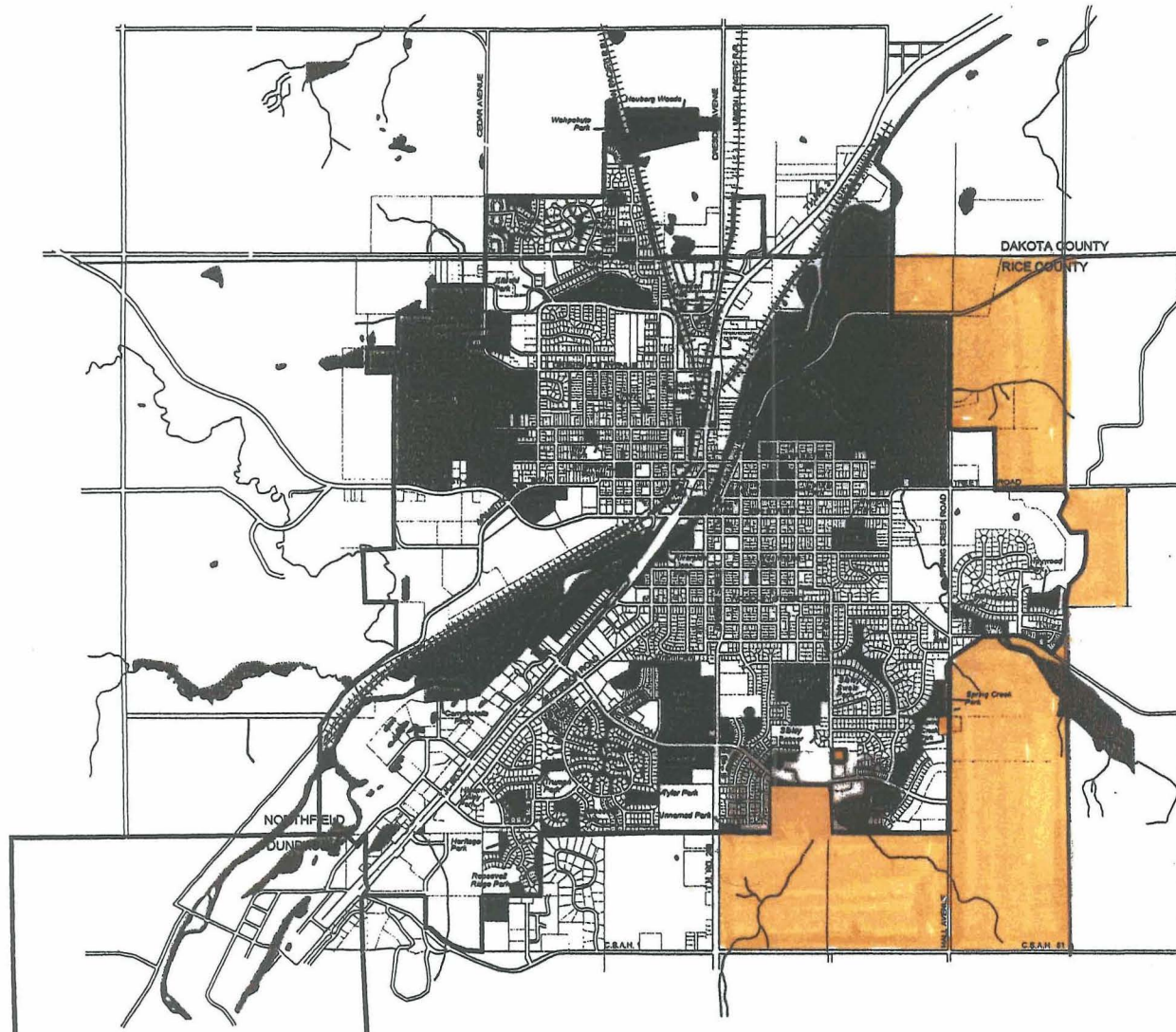
By:   
Mayor

By:   
Council Member

By:   
Council Member

ATTEST:

  
Finance Director/ City Clerk



# LEGEND

- Parks
- Open Space
- Schools
- Colleges
- Wetland
- Municipal Boundary

Area Covered by the  
Orderly Annexation  
Agreement - Northfield  
Township

Map for Planning Purposes Only

Map Sources:

Base Data Provided by Horizons, Inc.  
Digitized off of 1998 Aerial Photography

Land Use, HKGI

National Wetland Inventory

Urban Expansion Boundary,  
Northfield Comprehensive Plan, 1997

Proposed Roads,  
Northfield Transportation Plan



Northfield, Minnesota

June, 2001



Hoisington Kogler Group Inc.

RECD BY  
M.M.B.  
DEC 05 2001