



## MINNESOTA OFFICE OF ADMINISTRATIVE HEARINGS

600 North Robert Street  
Saint Paul, Minnesota 55101

**Mailing Address:**  
P.O. Box 64620  
St. Paul, Minnesota 55164-0620

Voice: (651) 361-7900  
TTY: (651) 361-7878  
Fax: (651) 361-7936

June 25, 2014

Matthew Nielsen  
Krahmer & Nielsen  
204 Lake Avenue, Suite 201  
Fairmont, MN 56031

**VIA E-MAIL & US MAIL**  
([mnielsen@fairmontlaw.com](mailto:mnielsen@fairmontlaw.com))

Re: D-532 Ceylon/Lake Belt Township  
(Rodney & Debra Laue Petition for Detachment; 16 acres)

Dear Mr. Nielsen:

The Office of Administrative Hearings - Municipal Boundary Adjustment Unit acknowledges receipt of the petition for detachment. Please refer to the above docket number in future communications regarding this proposed boundary adjustment.

The following requirements must be met concerning the petition for detachment:

- A filing fee of \$100 is required. Detachment filing fees are \$5 an acre with a minimum of \$100 and a maximum of \$600. The check can be payable to the Office of Administrative Hearings.
- A map showing the property proposed for detachment and its relationship to the current city limits is required. Please highlight the current city limits and accurately indicate the area proposed for detachment, as well as including identifying information (section, township, range numbers, etc.).
- The legal description references Lubenow's First Subdivision as well as several Outlots. Please submit copies of the maps for the Subdivision and the Outlots.

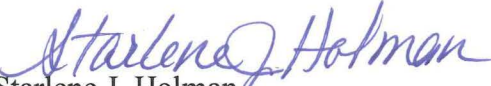
Pursuant to Minn. Stat. § 414.06, subd. 2:

- If a city resolution supporting the detachment petition is received and no resolution of opposition is received from the township, no hearing is necessary and the Chief Administrative Law Judge shall grant the petition.
- If both the city and the township submit resolutions opposing the detachment petition, a hearing must not be held and the Chief Administrative Law Judge shall deny the petition.
- In any other case, the Chief Administrative Law Judge shall designate a time and place for a hearing pursuant to Minn. Stat. § 414.09.

D-532 Ceylon/Lake Belt Township  
June 25, 2014  
Page Two

If you have any questions, please contact me at [star.holman@state.mn.us](mailto:star.holman@state.mn.us) or 651-361-7909.

Sincerely,

  
Starlene J. Holman  
State Program Administrator, Senior  
Municipal Boundary Adjustment Unit

c: Mary Muller, Ceylon City Clerk  
Jeff Hagen, Lake Belt Township Clerk



## MINNESOTA OFFICE OF ADMINISTRATIVE HEARINGS

600 North Robert Street  
Saint Paul, Minnesota 55101

**Mailing Address:**  
P.O. Box 64620  
St. Paul, Minnesota 55164-0620

Voice: (651) 361-7900  
TTY: (651) 361-7878  
Fax: (651) 361-7936

June 25, 2014

Mary Muller, City Clerk  
Ceylon City Hall  
P. O. Box 328  
Ceylon, MN 56121-0328

Jeff Hagen, Township Clerk  
Lake Belt Town Board  
P. O. Bo 43  
Ceylon, MN 56121

Re: D-532 Ceylon/Lake Belt Township  
(Rodney & Debra Laue Petition for Detachment; 16 acres)

Dear Ms. Muller and Mr. Hagen:

The Office of Administrative Hearings - Municipal Boundary Adjustment Unit acknowledges receipt of the above-referenced petition for detachment. Please refer to the above docket number in future communications regarding this proposed boundary adjustment.

Because there is considerable paperwork and expense with a hearing, the MBAU would appreciate hearing from the city and township as to their positions on the detachment petition by July 16, 2014.

Pursuant to Minn. Stat. § 414.06, subd. 2:

- If a city resolution supporting the detachment petition is received and no resolution of opposition is received from the township, no hearing is necessary and the Chief Administrative Law Judge shall grant the petition.
- If both the city and the township submit resolutions opposing the detachment petition, a hearing must not be held and the Chief Administrative Law Judge shall deny the petition.
- In any other case, the Chief Administrative Law Judge shall designate a time and place for a hearing pursuant to Minn. Stat. § 414.09.

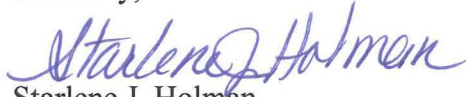
Pursuant to Minn. Stat. § 414.06, subd. 1a:

- The Township may submit a resolution to the Chief Administrative Law Judge stating that the Town Board supports, opposes or is neutral to the petition. The failure to submit a resolution must be deemed a position of neutrality. If the town submits a resolution of support for a petition opposed by the municipality from which the land is proposed to be detached, or a resolution in opposition to a petition supported by a resolution of the municipality, the town becomes a party to the hearing required under this section and is subject to the distribution of costs as provided in subdivision 7.

D-532 Ceylon/Lake Belt Township  
June 25, 2014  
Page Two

If you have any questions, please contact me at [star.holman@state.mn.us](mailto:star.holman@state.mn.us) or 651-361-7909.

Sincerely,



Starlene J. Holman  
State Program Administrator, Senior  
Municipal Boundary Adjustment Unit

Attachment (1)

- To the City: Sample City Resolution Responding
- To the Township: Sample Township Resolution Responding

c: Matthew Nielsen, Attorney at Law ([mnielsen@fairmontlaw.com](mailto:mnielsen@fairmontlaw.com)) & US MAIL)