



MINNESOTA OFFICE OF ADMINISTRATIVE HEARINGS

600 North Robert Street
Saint Paul, Minnesota 55101

Mailing Address:
P.O. Box 64620
St. Paul, Minnesota 55164-0620

Voice: (651) 361-7900
TTY: (651) 361-7878
Fax: (651) 361-7936

December 19, 2012

Paul E. Stoneberg
Stoneberg, Giles & Stroup, P.A.
300 South O'Connell Street
Marshall, MN 56258-2638
paul@sgslawyers.com

Tammy Guza, City Clerk-Treasurer
Arco City Hall
P. O. Box 73
Arco, MN 56113-0073
tammy@hildebrantcpa.com

Norma Renken, Township Clerk
Lake Stay Town Board
2310 - 250th Street
Arco, MN 56113

Re: D-503 Arco/Lake Stay Township (Serreyn Revocable Trust Petition; 138.48 acres)

Dear Mr. Stoneberg, Ms. Guza and Ms. Renken:

Pursuant to Minn. Stat. § 414.06, Subd. 2, the Chief Administrative Law Judge, through his designee has ordered the parties to participate in a mediation session. The parties have the option of:

- (1) Either jointly agreeing on a mediator of their choosing to conduct the mediation process; or
- (2) Entering into a mediation agreement with the Office of Administrative Hearings, pursuant to Minn. Stat. Sec. 414.12, authorizing the Chief Administrative Law Judge to appoint an administrative law judge to conduct the mediation process.

The parties must notify the Municipal Boundary Adjustment Unit (MBAU) no later than Friday, January 18, 2013, as to which option they choose. If the parties are unable to agree on either of these two options, the Chief Administrative Law Judge will assign a mediator. The assignment of a mediator will occur by February 1, 2013.

D-503 Arco/Lake Stay Township
December 19, 2012
Page Two

If you have any questions, please contact me or Star Holman at star.holman@state.mn.us or 651-361-7909.

Sincerely,

A handwritten signature in black ink, appearing to read "T. Malley". The signature is written in a cursive style with a large initial "T" and a long horizontal stroke.

Timothy J. O'Malley
Assistant Chief Administrative Law Judge
Municipal Boundary Adjustment Unit

TJO:sjh