



## MINNESOTA OFFICE OF ADMINISTRATIVE HEARINGS

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March 25, 2014

Ronald Galstad, City Attorney  
City of East Grand Forks  
P.O. Box 386  
East Grand Forks, MN 56721

**VIA E-MAIL**  
([rgalstad@gjmlaw.com](mailto:rgalstad@gjmlaw.com))

Re: A-7880 East Grand Forks/Huntsville Township  
(Ordinance No. 11, 4<sup>th</sup> Series; City of East Grand Forks Property; 2 acres)

Dear Ronald Galstad:

The Office of Administrative Hearings acknowledges receipt of the above-referenced ordinance for annexation to the City of East Grand Forks. Please refer to the above-referenced docket number in future communications regarding this proposed annexation.

As we discussed, it is the responsibility of the initiating party to meet all necessary requirements before the petition can be accepted for filing:

- A filing fee of \$100.00 is necessary. (Filing fees are \$5 an acre with a minimum of \$100 and a maximum of \$600.)
- Please submit a map clearly showing the current city limits and highlighting the area proposed for annexation. The map should also have identifying information (city name and/or township name, section, township and ranges numbers, etc.)

If you have any questions, please contact Katie Lin, State Program Administrator, at 651-361-7911 or [katie.lin@state.mn.us](mailto:katie.lin@state.mn.us).

Sincerely,

Starlene J. Holman  
State Program Administrator, Senior  
Municipal Boundary Adjustment Unit  
[star.holman@state.mn.us](mailto:star.holman@state.mn.us)  
651-361-7909

SJH:kjl

c: Scott Huizenga, East Grand Forks City Administrator ([admin@eastgrandforks.net](mailto:admin@eastgrandforks.net))