



## MINNESOTA OFFICE OF ADMINISTRATIVE HEARINGS

600 North Robert Street  
Saint Paul, Minnesota 55101

**Mailing Address:**  
P.O. Box 64620  
St. Paul, Minnesota 55164-0620

Voice: (651) 361-7900  
TTY: (651) 361-7878  
eFax: (651) 539-0300

March 4, 2014

Sheila Ross, City Clerk  
Kasota City Hall  
200 North Webster Street  
Kasota, MN 56050

**VIA E-MAIL**  
([sheila3cc@yahoo.com](mailto:sheila3cc@yahoo.com))

Re: A-7878 Kasota/Kasota Township (Roger & Lisa Rehnelt Petition)

Dear Ms. Ross:

The Office of Administrative Hearings acknowledges receipt of the above-referenced petition for annexation to the City of Kasota. Please refer to the above-referenced docket number in future communications regarding this proposed annexation.

As we discussed, it is the responsibility of the initiating party to meet all necessary requirements before the petition can be accepted for filing:

- Please confirm the total number of acres proposed for annexation.
- A minimum filing fee of \$100.00 is necessary. (Filing fees are \$5 an acre with a minimum of \$100 and a maximum of \$600.)
- Please submit a map clearly showing the current city limits and highlighting the area proposed for annexation. The map should also have identifying information (city name and/or township name, section, township and ranges numbers, etc.)

Also, pursuant to Minn. Stat. § 414.033, Subd. 5, the petition must be filed with the County Auditor.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Starlene J. Holman".

Starlene J. Holman  
State Program Administrator, Senior  
Municipal Boundary Adjustment Unit  
[star.holman@state.mn.us](mailto:star.holman@state.mn.us)  
651-361-7909

SJH