



MINNESOTA OFFICE OF ADMINISTRATIVE HEARINGS

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July 25, 2012

Nathaniel D. Welte
Peloquin, Beck, P.A.
P.O. Box 277
New York Mills, MN 56567

VIA E-MAIL
(nathan@peloquinbeck.com)

Re: A-7814 Vergas/Candor Township (Roswick Property; 0.13 acre)

Dear Mr. Welte:

The Office of Administrative Hearings acknowledges receipt of the above-referenced petition for annexation to the City of Vergas. Please refer to the above-referenced docket number in future communications regarding this proposed annexation.

As discussed, it is the responsibility of the initiating party to meet all necessary requirements before the annexation ordinance can be accepted for filing. (Under Minnesota Statutes 414.033, Subd. 5, the city may assist the petitioners in complying with these requirements.) In cases where the procedure is initiated by service of a petition on a municipality or by service of notice of intent on a town board, the ordinance must not be passed until 90 days after the township has been served, unless the town board signs a waiver stating they have no objection to the annexation.

A filing fee of \$100.00 is required pursuant to Minnesota Rule 6000.3400, Subpart 5.

The petition must be accompanied by a certification showing that it was served upon the town board, county board, the council of any abutting municipality, and the date filed.

Please send a map showing the area proposed for annexation in relationship to the entire city. Please highlight the area and make sure the city limits are clearly marked. If platted land is included, please include copies of plats which are necessary to support and identify the land description. Also, indicate the boundary of any other abutting municipality or township.

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It appears that the legal description in the petition for annexation was taken from a property tax statement. Descriptions from property tax statements are many times abbreviated and too vague for mapping purposes. As we discussed, you will be submitting a more complete description of the area proposed for annexation.

If you have any questions, please feel free to contact me.

Sincerely,



Starlene J. Holman
State Program Administrator, Senior
Municipal Boundary Adjustment Unit
star.holman@state.mn.us
651-361-7909

SJH:kjl

c: Julie Lammers, Vergas City Clerk-Treasurer (cityofvergas@arvig.net)