



MINNESOTA OFFICE OF ADMINISTRATIVE HEARINGS

600 North Robert Street
Saint Paul, Minnesota 55101

Mailing Address:
P.O. Box 64620
St. Paul, Minnesota 55164-0620

Voice: (651) 361-7900
TTY: (651) 361-7878
Fax: (651) 361-7936

April 12, 2012

Leslie Valiant, City Administrator
Spicer City Hall
P.O. Box 656
Spicer, MN 56288-0656

VIA E-MAIL
(lvaliant@cityofspicer.org)

Re: A-7798 Spicer/Green Lake Township
(Notice of Intent for Annexation dated 4-4-12; Hamann Property; 0.58 acres)

Dear Leslie Valiant:

The Office of Administrative Hearings acknowledges receipt of the above-referenced notice of intent to the City of Spicer. Please refer to the above-referenced docket number in future communications regarding this proposed annexation.

As discussed with Ms. Lin of this office, it is the responsibility of the initiating party to meet all necessary requirements before the notice of intent can be accepted for filing.

The notice of intent must be accompanied by a certification showing that it was served upon the town board, and the date filed.

Please send a map showing the area proposed for annexation in relationship to the entire city. Please highlight the area and make sure the city limits are clearly marked. If platted land is included, please include copies of plats which are necessary to support and identify the land description.

A filing fee of \$5.00 an acre with a minimum of \$100.00 and a maximum of \$600.00 is necessary. Therefore, a fee of \$100.00 is required.

If you have any questions, please contact this office.

Sincerely,

A handwritten signature in cursive script that reads "Starlene J. Holman".

Starlene J. Holman
State Program Administrator, Senior
Municipal Boundary Adjustment Unit
star.holman@state.mn.us
651-361-7909

SJH:kjl