

**PLEASE PROVIDE THE INFORMATION REQUESTED BELOW
WITHIN THE NEXT TEN DAYS WITH ANY ATTACHMENTS TO:**

Office of Administrative Hearings
Municipal Boundary Adjustments
300 Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155

USE ADDITIONAL SHEETS IF NECESSARY.

FACTUAL INFORMATION

This form is being completed by Bill Waller who is the City Administrator to the Petition filed under Minnesota Statute 414. 033 Subd:3.

The term "subject area" refers to the area that is proposed for the boundary adjustment.

1. Present population and number of households, past population and projected population growth of the subject area:

	Subject Area	City	Township/ Other City
1980 Population	_____	_____	_____
1990 Population	_____	_____	_____
Current Population	_____	_____	_____
Current Households	<u>2</u>	_____	_____
Projected in 5 years	<u>29</u>	_____	_____
Source of Data	_____	_____	_____

2. Geographic Features:

a.

	Present City	Present Township	Subject Area	Adjacent Unit of Gov't
Total Acreage	<u>2,179</u>	_____	<u>6.6</u>	_____

- b. Describe any waterways in or adjacent to the subject area: (rivers, streams, shorelands, protected water, protected wetlands, watershed districts): _____

N/A

- c. Are the waterways subject to any State or Federal regulation?

Describe if yes: N/A

d. Generally describe the soils in the subject area: _____

e. Describe the terrain in the subject area: Flat

3. Contiguity: The perimeter of the subject area is approximately 85 % bordered by the municipality and 15 % by the township and 0 % by N/A

4. Present pattern of physical development, planning, and intended land uses in the subject area and adjoining areas:

a. The land uses are: (Fill in approximate acreage or percentages if available instead of yes or no.)

	City		Township		Subject Area	
	Yes	No	Yes	No	Yes	No
Residential	<u>50%</u>					
Institutional (tax exempt)	<u>33%</u>					
Commercial/Retail						
Industrial						
Agricultural						
Vacant Lands (current zoning)	<u>17%</u>					

b. What type of development is proposed for the subject area?
Residential

c. What are the current adjacent land uses and/or zoning?
Residential, institutional, cemetery, vacant

5. The present transportation network:

	Present City	Present Township	Subject Area
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Number of Miles of Highway, Streets, and Roads 28.94 _____ 0

b. Are any transportation changes planned in the subject area? yes _____ no X
in the city? yes _____ no X in adjacent areas? yes _____ no X

c. What are the major roads/highways that serve the subject area and adjoining areas? CSAH # 25

6. Land Use Controls and Planning:

a. Comprehensive Plan (Attach copy of portion that applies to subject area):

	City	Township	County	Region
Adoption Date	<u>1999</u>	_____	_____	_____
Status of Plan	<u>In Force</u>	_____	_____	_____
No Existing Plan	_____	_____	_____	_____

b. Have any area planning authorities adopted an official position on the proposed boundary adjustment? (planning commissions, boards, joint boards, Met Council, Regional Development Commissions, county, etc.)

yes no _____ supportive non-supportive _____

If yes, describe and attach copy of position document: _____
The City of La Crescent's Planning
Commission, copy of meeting minutes
included.

c. Please check where the following exists and give any necessary explanations on how it relates to the proposed boundary adjustment. (Since it may be possible that two or more ordinances attempt to regulate the same area, please circle whose ordinance presently applies to the subject area.)

	City		Township		County		Date Adopted		
	Yes	No	Yes	No	Yes	No	City	Town	County
Zoning		<u>NO</u>							
Subdivision Regulations		<u>NO</u>							
Official Map		<u>NO</u>							
Capital Improvements/ Budget		<u>NO</u>							
Fire Code		<u>Yes</u>							
Shoreland Ordinance		<u>NO</u>							
Floodplain Ordinance		<u>NO</u>							
Wild & Scenic Rivers Ord.		<u>NO</u>							
Sanitation Ordinance (on-site sewage treatment)		<u>NO</u>							

Attach copies of maps and portions of ordinances that apply to subject area.

* If city does not provide water to the subject area, who does? Provided on-site.

What is the percentage of capacity currently being used by the city? 50%

* Would city take over or allow existing use? The City would require that water be extended to this site.

** If city does not provide sewer to the subject area, who does? Provided on-site.

What is the percentage of capacity currently being used by the city? 50%

** Would city take over or allow existing use? The City would require that sewer be extended to this site.

8. Describe any existing or potential environmental problems and whether the proposed action is likely to improve or resolve these problems: (Example: ground or surface water problems, water quality and levels, sewage treatment, air pollutant emissions, noise, odors, affect on fish or wildlife; affect on historical resources, archaeological resources, aesthetic resources; impairment of park lands, prime farmlands, wild and scenic rivers, critical area; abandoned dump or disposal site, etc.) NONE

9. Plans and programs by the receiving governmental unit for providing governmental services to the subject area and the impact of the proposed action on those services: The City of LaCrescent intends to provide full municipal services to the subject area.

10. Describe the fiscal impact on the city, the subject area, and adjacent units of local government:

	Present City Year: 2007	Present Township Year:	Subject Area Year:	Trend over last 3 yrs.
Net Tax Capacity	3,434,587			

Tax Rates:

County	49.494
Local Unit of Gov't	52.229
School District	18.686
Special Tax District	—
Insurance Rating (fire)	5
Levy Limit	N/A
Actual Current Levy	\$ 1,390,089
Total Bonded Indebtedness	\$ 3,700,000

11. Would the proposed action affect any school district boundaries or adjacent communities?
yes ___ no Describe if yes: _____

12. Are new services necessary for the subject area?
yes ___ no If so, which ones: _____

What is the current capacity of the sewer and water systems, how much is being used and by whom?
The current capacity of the City sewer and water systems are more than adequate to allow for service to the subject area.

13. Can necessary governmental services best be provided by the proposed boundary adjustment or would another type of boundary adjustment be more appropriate?
yes by proposed action no ___ by _____

14. If the boundary adjustment were approved:

a. Would the city/township suffer any undue hardship? yes ___ no X
Describe if yes: _____

b. Would the symmetry of the city/township be effected? yes ___ no X
Describe if yes: _____

c. Should the subject area be increased or decreased? yes X no ___
Describe if yes, and attach a revised area map: There are other areas in close proximity to the subject area that meet the minimum surrounding requirements necessary for annexation. A map is attached.

15. Has the city/township provided any improvements to the subject area? yes ___ no X
If so, which ones and when: _____

16. Has the city/township assessed the subject area for the improvements? yes ___ no X
Describe if yes: _____

17. Will the subject area be assuming any city/township indebtedness? yes ___ no X
Describe if yes: _____

18. Has there ever been a previous boundary adjustment filed for this property or substantially the same property before? yes ___ no X Describe if yes: _____

19. Why have you filed a petition/objection for boundary adjustment? To allow for the orderly development of the subject area with municipal services, including water and sewer.

20. Will the boundary adjustment generate a need for an Environmental Assessment Worksheet (EAW) or an Environmental Impact Statement (EIS)? yes ___ no X
If so, why? _____

Attach any additional information which you believe is important. If you have not supplied some information, please explain why.

SUBMITTED BY:

City of LaCrescent, this 31st day of July, 2007
 Mayor [Signature] City Clerk Bill Walsh, City Administrator

Township of _____, this _____ day of _____, 20_____

 Township Chair _____ Township Clerk _____

BY: _____, this _____ day of _____, 20_____

 Property Owner _____ Property Owner _____

BY: _____, this _____ day of _____, 20_____

 Property Owner _____ Property Owner _____

Complete the form as fully and completely as possible. Any information that is not supplied, and is readily available, and must be obtained by the Department of Administration - Municipal Boundary Adjustments will be charged back against the party who did not supply it. A jointly completed form is also acceptable.

If you have any questions, contact the Municipal Boundary Adjustments Office at (651) 284-3383.

Minutes from LaCrescent City Planning Commission
Meeting - March 6, 2007 Item # 3.3

REC'D BY
M M B

AUG 03 2007

Upon a roll call vote, the Planning Commission members voted in the following manner with the majority present voting for the motion as proposed.

Dave Hanifl - Yes
Patti Dockendorff - Yes
Torrey Kistler - Yes
Don Smith - Yes
Dianne Brimmer - Abstain
Earl Welch - Yes
Jerry Steffes - Yes

A call for nominations for the vice-chairperson of the Planning Commission was made by chair Smith.

Motion by Kistler, seconded by Welch to nominate Jerry Steffes as the vice-chairperson of the Planning Commission.

After three calls if there were any other nominations, the nomination process was closed.

Upon a roll call vote, the Planning Commission members voted in the following manner with the majority present voting for the motion as proposed.

Earl Welch - Yes
Torrey Kistler - Yes
Dave Hanifl - Yes
Patti Dockendorff - Yes
Jerry Steffes - Yes
Dianne Brimmer - Abstain
Jerry Steffes - Yes
Don Smith - Yes

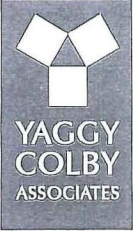
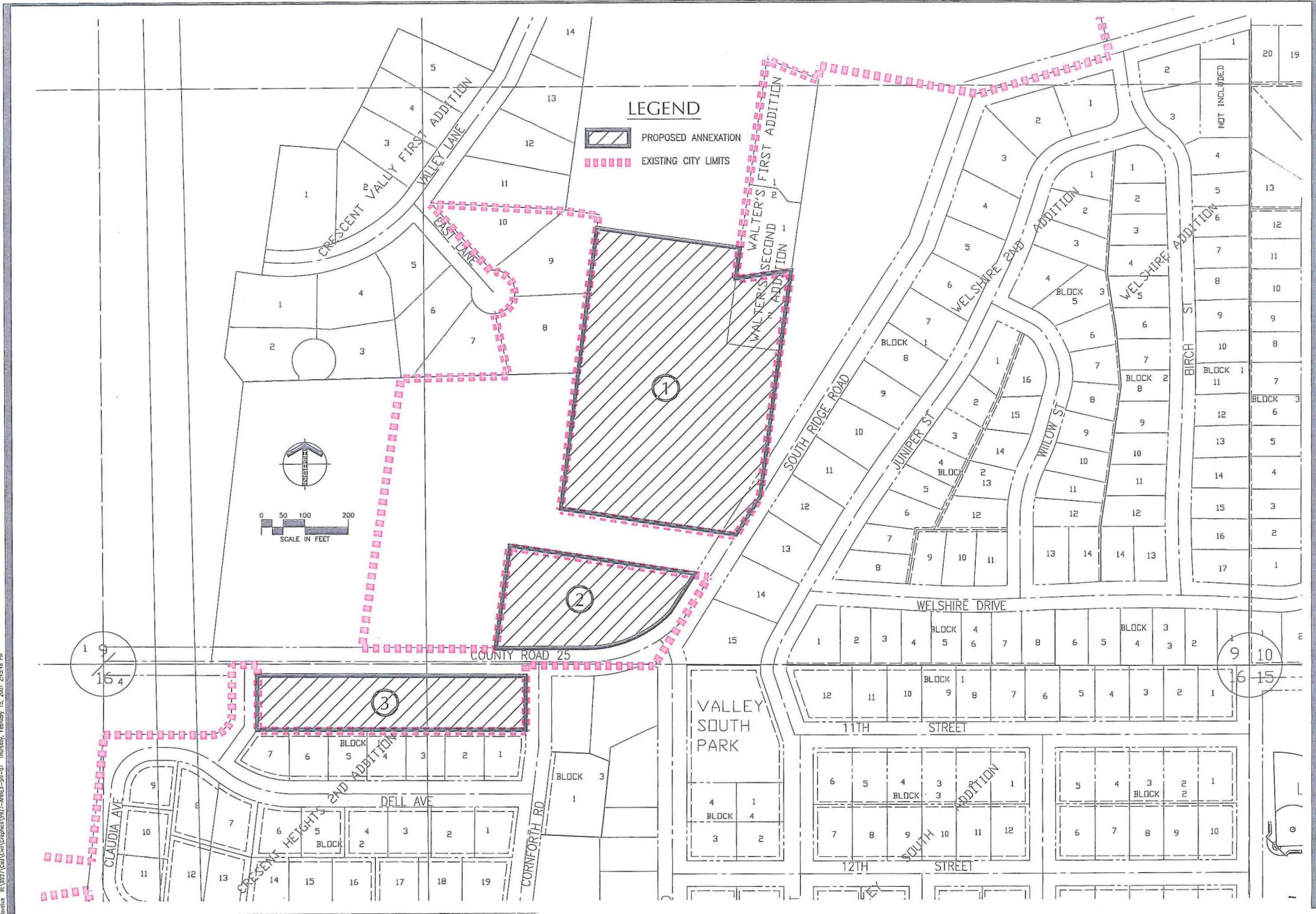
→ 3.3 Discussion was had concerning the item; "Initiate Annexation Procedure" that was presented to the City Council dated February 22, 2007.

Motion by Kistler, seconded by Welch to recommend to the City Council that any development in the parcels 1, 2 or 3 as identified in the memo "Initiate Annexation Procedure" that was presented to the City Council dated February 22, 2007, be developed to City of La Crescent standards. These standards to include utilities, roadway design per the Subdivision Ordinance 13.13. DESIGN STANDARDS FOR LAND SUBDIVISIONS, and storm water measures per 12.185 STORM WATER POLLUTION AND EROSION CONTROL ORDINANCE.

Upon a roll call vote, all members present voted in favor of the motion as proposed.

3.4 There was discussion concerning the upcoming joint meeting of the City Council and the Planning Commission to be held on March 19, 2006. It was concluded that the Chairperson would contact the Mayor to discuss the items that the Planning Commission suggest be included on the agenda.

NOTE: Area 1 is subject area.
Area 2 and 3 meet the minimum surrounding requirements
to allow for annexation. ?



ENGINEERS ARCHITECTS
SURVEYOR PLANNERS
LANDSCAPE ARCHITECTS

717 THIRD ST. SOUTHEAST
ROCHESTER, MINNESOTA 55904
507-286-6466
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I HEREBY CERTIFY THAT THIS PLAN SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A FULLY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

NUMBER DATE

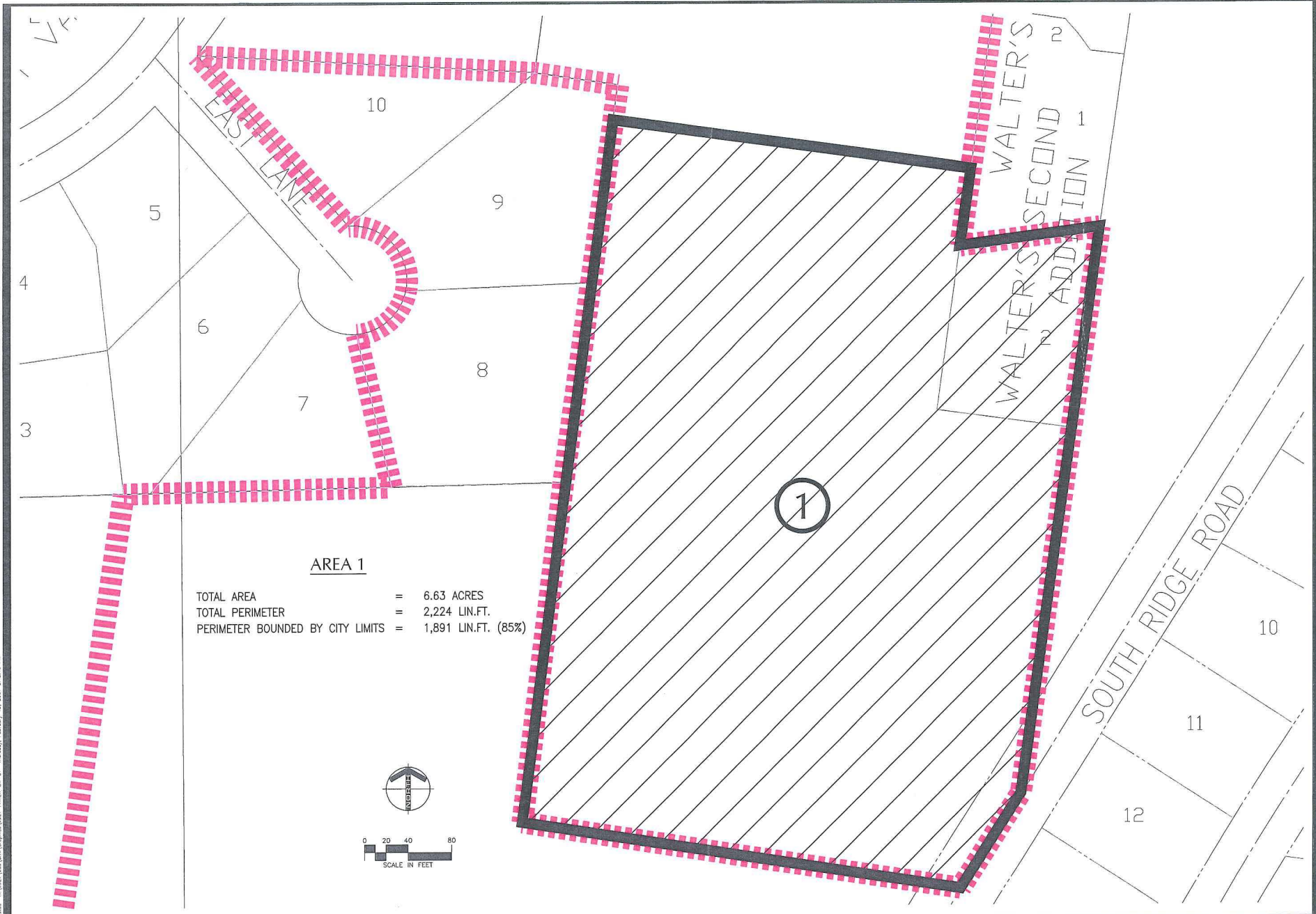
PROPOSED ANNEXATION BOUNDARIES
LA CA... ENT, MINNESOTA
GENERAL LOCATION MAP

PROJECT NUMBER 9927
DATE 02-09-07
DRAWN BY RJL
CHECKED BY DSD
REVISION HISTORY

SHEET NUMBER
1

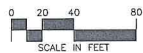
Plotter: HP 9927 (Color) Graphics 10/27/07 - 11:45:57 AM - Thursday, February 15, 2007 2:45:16 PM

REC'D BY
MMB AUG 03 2007



AREA 1

TOTAL AREA = 6.63 ACRES
 TOTAL PERIMETER = 2,224 LIN.FT.
 PERIMETER BOUNDED BY CITY LIMITS = 1,891 LIN.FT. (85%)



ENGINEER
SURVEYOR
LANDSCAPE

ARCHITECT
ARCHITECT

717 THIRD AVENUE SOUTHEAST
ROCHESTER, MINNESOTA 55901
507-288-6446
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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

NUMBER _____ DATE _____

PROPOSED ANNEXATION BOUNDARIES

LA CRL _____ ST, MINNESOTA

AREA 1

PROJECT NUMBER 9927
 DATE 02-09-07
 DRAWN BY RJL
 CHECKED BY DSC
 REVISION HISTORY

SHEET NUMBER

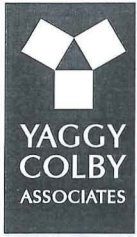
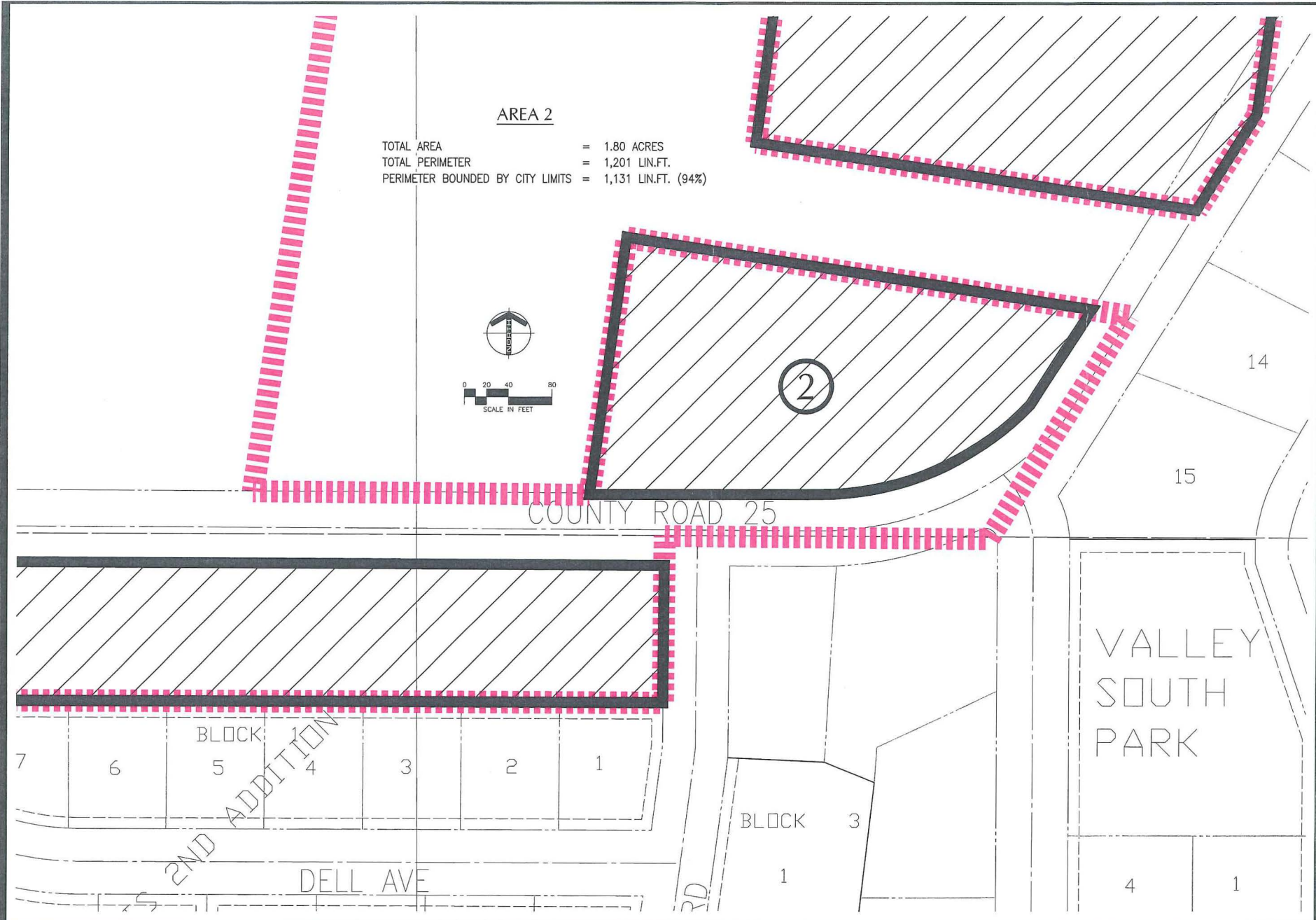
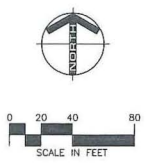
2

OF FOUR SHEET

Plot Date: 11/09/07 10:58 AM Project: 9927-ANNEXATION Thursday, February 15, 2007 2:54:46 PM

REC'D BY
M M B
AUG 03 2007

AREA 2
 TOTAL AREA = 1.80 ACRES
 TOTAL PERIMETER = 1,201 LIN.FT.
 PERIMETER BOUNDED BY CITY LIMITS = 1,131 LIN.FT. (94%)



ENGINEER: JAGGETT
 SURVEYOR: JAGGETT
 LANDSCAPE: JAGGETT
 717 THIRD AVENUE SOUTHEAST
 ROCHESTER, MINNESOTA 55906
 507-288-6444
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NUMBER: 001

PROPOSED ANNEXATION BOUNDARIES
 LA CRE. - JT, MINNESOTA
 ARFA 7

PROJECT NUMBER: 992
 DATE: 02-09-07
 DRAWN BY: RJJ
 CHECKED BY: DSI
 REVISION HISTORY:

SHEET NUMBER: 3
 OF FOUR SHEET

Plotted: 11/07/07 Civil/James 10/27/07-JMB-3/10/07 Thursday, February 15, 2007 2:55:48 PM

