

STATE OF MINNESOTA
COURT OF ADMINISTRATIVE HEARINGS

In the Matter of the Dissolution of the
City of Twin Lakes (MBAU No. DC-7)

FIRST PREHEARING ORDER

This matter came before Administrative Law Judge Jessica A. Palmer-Denig for a prehearing conference on December 5, 2025, related to a petition for dissolution (Petition) filed by a group of petitioners (Petitioners).

Patrick Neilon and Jean Epland appeared on behalf of Petitioners. Susan Erickson appeared on behalf of the Nunda Town Board (Township), along with members of the Township Board. Jason M. Hill, Town Hall Law Center, PLLP, and Keith Haskell, City Clerk, appeared on behalf of the City of Twin Lakes (City). Amy Conner, Freeborn County Auditor-Treasurer, appeared on behalf of Freeborn County (County).

Based on Minn. Stat. §§ 412.091, 414.09 (2024), the Administrative Law Judge issues the following:

ORDER

1. **Hearing.** The hearing in this matter will convene on **January 7, 2026**, beginning at **1:00 p.m.** The hearing will be held in a hybrid format at Twin Lakes City Hall, 101 Main Street W., Twin Lakes, Minnesota 56089, and by video conference via Microsoft Teams. Notice of the hearing shall be published as required by Minn. Stat. § 414.09, subd. 1(d). **All participants should be either present at City Hall or logged into the video conference session by 1:00 p.m. so that the hearing can start promptly at the scheduled time.**

2. **Remote Attendance.** Persons wishing to attend the hearing remotely should enter the video conference as follows:

https://teams.microsoft.com/join/19%3ameeting_ZWU2YzRjNWQtZTQwMS00YzEwLTg4YzYtYzA2YjAyZiU0NDhj%40thread.v2/0?context=%7b%22Tid%22%3a%22eb14b046-24c4-4519-8f26-b89c2159828c%22%2c%22Oid%22%3a%226bb09998-00e6-42e0-94f0-f3b8c93534b8%22%7d

Passcode (if needed): **GW64nB2a**

The hearing may also be accessed by telephone by calling **(651) 395-7448** and entering the conference code: **608 953 092#**.

3. **Prehearing Filings.** By **4:30 p.m.** on **December 31, 2025**, the Petitioners, City, Township, and the County shall file at the Court of Administrative Hearings and serve upon each other a witness list, exhibit list, and copies of proposed pre-labeled exhibits.

a. The witness list shall provide the following information regarding all witnesses that the party expects to call to testify at the evidentiary hearing: (1) name; (2) address; (3) occupation; (4) specific subject matter(s) on which witness is expected to testify; (5) whether witness is called as an expert and, if so, a summary of facts and opinions as to which each identified expert is expected to testify; and (6) good faith estimate of length of testimony, including foreseeable cross examination.

b. The parties shall number their exhibits as follows:

Petitioners: Beginning at **Exhibit 1**

City: Beginning at **Exhibit 100**

Township: Beginning at **Exhibit 200**

County: Beginning at **Exhibit 300**

4. **Stipulations.** The parties should endeavor to stipulate to matters that are not in dispute to ensure that the available hearing time is used to address disputed issues.


5. **Reasonable Accommodation or Interpreter.** Any person or party who needs a reasonable accommodation for a disability or an interpreter in order to participate in the hearing should submit a request in writing to the Court of Administrative Hearings. A person seeking an accommodation for a disability should complete the Court of Administrative Hearings' Reasonable Accommodation Request Form. A copy of the form can be found at: <https://mn.gov/oah/lawyers-and-litigants/title-ii.jsp>. Examples of reasonable accommodations include, but are not limited to, wheelchair accessibility, an American Sign Language interpreter, or Braille or large-print materials. Requests for an interpreter should be submitted to the MBAU at mbauadministrator.oah@state.mn.us. If any party requires an interpreter, the Administrative Law Judge must be promptly notified so that appropriate arrangements can be made.

6. **Filing at CAH.** Any document filed with the Court of Administrative Hearings, or which any person wishes to make part of the record in this matter, may be filed with the Court of Administrative Hearings in any one of the following ways: (1) **by eFiling** through the Court of Administrative Hearings' eFiling system at <http://mn.gov/oah/forms-and-filing/efiling/>; (2) **by mail**; (3) **by fax**; (4) **by personal delivery**; or (5) **by email** to mbauadministrator.oah@state.mn.us. **All parties are strongly encouraged to file any submissions electronically.** Filings are effective on the date the Court of Administrative Hearings receives the filing.

7. **Costs.** Under Minn. Stat. §§ 414.12, subd. 3, 14.53 (2024), the costs of this proceeding shall be assessed to the City.

8. **Record.** Hearings are ordinarily digitally recorded. A digital recording of the hearing can be obtained by a party who makes a written request. Any party may arrange to have a court reporter at the hearing. All logistical and payment arrangements related to such are the responsibility of the requesting party, not the Court of Administrative Hearings. If a transcript is requested of a court reporter, the transcript shall become part of the hearing record and the party requesting the transcript shall provide a copy of the transcript to the Administrative Law Judge.

Dated: December 10, 2025


JESSICA A. PALMER-DENIG
Administrative Law Judge